

CURICULAM VITAE



Amit Sharma

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Career Objective:-

To be part of an organization that provides enables realization of individual potential & capabilities. Seeking for a managerial position in the hospitality service where my functional experience and talent in security operations can be effectively utilized for the growth of the company and provide me a challenging work environment. Proficient to direct and control the security and safety system in order to maximize safety of guest and employees and minimize loss from theft arson or otherwise damage asset and personal injury to the guest and employees.

Professional Summary:-

Dedicated Security Manager skilled in providing exceptional security monitoring, including knowledge of surveillance protocols and CCTV equipment. Focused and detail-oriented with a proven history of mitigating risks and utilizing reasoned decision-making in high-pressure situations. Committed safety leader aiming to fulfill a Security Supervisor opportunity in which honesty and integrity will be highly valued. Well-versed in emergency protocols and basic first-aid. Pragmatic and professional in all situations. Confident Security Managers successful at making critical decisions quickly and effectively. Adept at meeting security challenges calmly and rationally.

Knowledge Skills:-

Through knowledge of modern Surveillance & Vigilance techniques, fire safety and firefighting equipment and system like Baggage Scanner ,DFMD, CCTV System, HHMD, Bollards, fire alarms system, kitchen hood fire alarm system, RTS, Public allowance detector , fire sprinkler, fire extinguisher and knowledge about AED machine.

Professional Experience:-

- **Working as a Security & Safety Manager in Centrio Mall , Dehradun, (UK)(Since June 2022 to till date)**
- **Working as a Security Manager in Stanza living (Naples House) - Residence Society of 120 flats, Indore, (MP) (Since Nov2019 to till Date May 2022)**
- **Worked as a Manager Loss Prevention in JW Marriot (UK) – (Oct 2017 to Nov 2019)**
- **Worked as a Security Manager in Radisson Blu Hotel (UK) from (Oct 2014 to Sep2017.)**
- **Worked as a Assistant Manager Security - Four Points By Sheraton (RJ) (April 2012 – Sep 2014.)**
- **Worked as a Security Officer - Lebua Hotel State Hotel – (Thailand) (October 2010 to March -2012)**
- **Worked as a Security Supervisor Radisson Blu Golden Sand (Malta) (Jun2004 – Sep -2010).**

Job Responsibilities:-

- Minimize risk to the safety and security of all guest, employees, visitors, premises and assets and ensure compliance with Security & Safe legislation and practices.
- Overseeing the overall operation and procedures.
- Establish liaisons with the local Police, Armed Forces and the other local security institutions, hotels. Investigate thefts, bad debts, and skippers by providing accurate report and accident.
- Coordinate with Front Office handling guest complaints regarding thefts / investigating the case related of security.
- Monitoring general complaints and Investigate.
- Maintaining and monitoring the records of all documents /files as a standard base. Monitoring CCTV observations.
- To inculcate team spirit amongst subordinates and security staff. Provide training / brief as per security standard.
- Knowledge of HIRA awareness (Hazards Identification & Risk Assessment) Coordinate with other departments for providing security implementation & assistance.
- Handling security team during of corporate crowd & social event. Making attendance of security guard & Valet driver in monthly wise.

Academic Qualifications:-

- MBA in Security & Disaster Management Sikkim Manipal University -2020
- PG Diploma in Hotel Management YMCA. 2005
- Bachelor of Commerce (B.Com) from University of Delhi, 2004.
- 10+2 (Commerce) from CBSE Board, 2000.
- 10th from CBSE Board, 1998.

Certificate Achievements:-

- First Aid Certificate from Indian Red Cross Society.
- NCC 'C' Certificate
- One year certificate course in computer application from ITI.
- Done Amadeus basic function course from bird wing academy.
- Certificate course of Fire Safety from NFC (Ahmadabad).
- PG Diploma of Fire Safety from NIFSE (Nagpur).

Experties:-

- POSH, Fire Safety, Crowd Management, Policies and Procedure / incident , Information Security and Data Privacy Awareness Leading Safety and Security, incident reporting, Theft investigations, Staff Management. Key Management, Visitors/Vendors management, Parking Management, Material Management, Garbage Management (wet/dry), Gate pass management (Staff/Material), Vigilance, Audit.

Personal details:-

- Father's Name : Shri R. S. Sharma
- DOB : 29/11/1984
- Marital Status : Married
- Sex : Male
- Nationality : Indian
- Hight : 5.11"
- Weight : 78
- Religion : Hindu
- Language Known : English, Hindi, Punjabi, Gujarati & Marathi.
- Hobbies : Travelling, Music, Fitness, Sports, Learning newthings

• Date:-

• Place: -

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