

# Curriculum Vitae

**SALMAN ALI KHAN**

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## **Career Objective:**

To work in an organization where I can enhance my ability and values which help me to become an asset for the organization where I work for and give my efforts to reach the professional goals in my career growth of the organization.

## **Educational Detail:**

- ✓ Graduate from Sri Sai Degree College
- ✓ Intermediate from St Dominic's Jr College
- ✓ SSC from Adams High School

## **Technical Detail:**

- ✓ Hardware
- ✓ Tally (9.0) Erp
- ✓ Diploma In computers
- ✓ Typing speed 40 (wpm)

## **Work\_Experience:**

- **Present working with Tour Prabhandak from 2019**

Worked for many IT companies and corporate companies.

With Tour Prabhandak did international countries

like..Nepal,Thailand,Malasiya,Dubai,srilanka,Bhutan.

### **Worked as a Tour manager for Cox & kings form 2012 to 2018**

- Work as MOS (man on spot)
- Worked on destinations like **Andaman & Nicobar island, Kashmir, Kerala and Rajasthan.**
- Need to deal with hotels and travel agents in peak season time.
- Need to see 2 different packages like super saver and Delight.
- Worked for 2 different series like GIT ( Group individual tour ) and FIT ( Free individual tour )
- Maintaining cordial relation with guest on tour and need to explain the tour itenary for holiday

### **Worked as freelancer for Rachnoutsav Events Pvt limited for 1year.**

- Worked for many corporate companies and big wedding events.
- Woked on logistic department, Backstage area, Artist management and in production department.
- Some of the big clients which i have worked with Rachnoutsav are Accenture, Filmfare, Apollo, Google, Qualcomm, Broadridge, ADP and sky fest.

### **Work for ABCS (Accurate billing and consulting service) BPO process of California health care for 2 years.**

- Have to bill Medical, Medicare, private, Hmo billing etc.
- Have to maintain years & years of record of a patient with dollar rate & room rate of a every individual patient.
- Calling doctors for any inquire of patient
- Have to update softcare & wincare monthly as per the dollar rate.
- Maintaining medical & Medicare check write tracker.
- Maintaining billing line & cash log tracker

### **Strength**

- Can work with great effort in team and build cordial relations.
- Ambitious, Hardworking, proactive individual and self-confidence.
- Ability to co-ordinate and have good communication skills.

**Personal\_Details:**

Name : Salman ali khan  
Father's Name : Karam ali khan  
Date OF Birth : 13-07-1989  
Marital Status : Married  
Religion : Muslim  
Nationality : Indian  
Passport number : P5055013  
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