



ANANTH RANGARAJAN

TOUR MANAGER

GET IN TOUCH WITH ME

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EDUCATION

National Institute of Event Management

Post Graduate Diploma in Event Management,
2004 - 2005

Jai Hind College of Arts, Science & Commerce

Bachelor of Science in Computer Science,
2001 - 2004

LANGUAGES

English, Hindi, Marathi

HOBBIES & SKILLS

Playing Football, Watching Sports, Reading,
Cinema, MS Powerpoint, MS Word, MS Excel,
Moviemaker, Story Narration

VALID VISA

Five-year valid visa for Japan
Ten-year valid visa for the USA
Three-year valid visa for Australia

WORK EXPERIENCE

Tour Manager

Neem Holidays | March 2019 - March 2020

- Have completed many GIT tours.
- Responsible for managing tourist tours in Europe & Japan.
- Ensured smooth execution of the set itinerary.
- Coordinated with the operations team back in India for tour details & worked in sync to solve any hurdles faced during tours.

Thomas Cook India | Feb 2015 - Feb 2019

- Have completed many GIT & M.I.C.E tours, mostly 15-day tours.
- Responsible for managing tourist groups as well as corporate tours conducted by Thomas Cook India in Europe & other sectors.
- Ensured smooth execution of the set itinerary.
- Coordinated with the operations team back in India for tour details & worked in sync to solve any hurdles faced during tours.

Food Quality/ Hygiene Auditor

MicroChem - Silliker | May 2010 - Dec 2011

- Conducted Quality & Hygiene based audits for a major Cola company in restaurant kitchens and stores across the country.

Executive Producer

Sahara One Entertainment Ltd | Sept 2006 - Feb 2009

- Approved scripts, casting, look and feel of the show in coordination with the production house.
- Created the monthly FPC (Fixed Point Chart) of the channel.
- Overlooked shoots to ensure that quality standards are met.
- Reviewed the Rough Cut of the episodes.
- Ensured that production houses delivered daily episodes on time.
- Coordinated with the Sales & Scheduling teams to create the weekly/ monthly FPC for the channel.

Event Management Executive

*360 Degree Times Infotainment Media Ltd. (Times Group)
| Dec 2004 to Aug 2006*

- Responsible for business development and client servicing.
- Coordinated with celeb judges of the *Filmfare* & *Femina* events.
- Handled the Media Room backstage during the events.
- Tracked flight details & ensured hassle-free passage of Bollywood celebs from the airport to their respective hotels during IFFI 2004.
- Conceptualised events as per client needs.
- Made PPT presentations for clients to explain the flow of events.
- Coordinated with the production/ operations team for the proper execution of the event flow and overlooked the progress of the event in terms of production quality and final execution.