

MANMEET SINGH

Father's Name : S. Verinder Singh
Permanent Address : B-19, First Floor, Paryavaran Complex, IGNOU Road, New Delhi – 110030
Mobile : 09810781222
E-mail : mschugh74@gmail.com

Objective : To obtain a position that will enable me to use my professional experience, management skills, education background and ability to work well with people.

Experience : 15 + years of Rich experience in the same trade including event consulting & 10 years of experience in running own Fabrication House in Delhi , 4 yrs work experience as Free-lancer / event co.
Scoop brand holding pvt ltd . Division -stage deco As a Sr. manager production joined in July 2017 till 2018.

KRA'S

- Prepared detailed event estimates for clients and managed the event budgets
- Responsible for communicating with vendors, obtaining costs, understanding all rules and regulations of particular venues, ordering services, creating timelines and providing on-site support
- Conduct weekly meetings with clients and event team during planning process
- Worked directly with internal/ external creative team (2D & 3D designers) to design and produce custom made setup / themes etc.
- Managed diverse staff, at times more than 15, through intense, time sensitive, single opportunity circumstances
- Displayed effective teamwork and consistently demonstrated exemplary communication skills
- Required acute attention to detail and an ability to multi-task to effectively manage a multitude of tedious client requests
- Developed timelines Pert charts for each event in designated markets
- Managed flow and details of all print and digital projects with outside vendors and freelancers
- Contributed to strategic planning of theme development and pitched ideas.
- Created brand positioning and messaging used in direct mail, HTML and text email communication, testimonials, and key company presentations

CAREER HIGHLIGHTS

BPL Net.Com. Promotion	2001
Cricket Next com. Promotion	2002
Click Cricket com. Promotion	2002
Class Teacher Com Event	2003
Green Card Com Event & Promotions	2004
Eicher Event 15 Cities	2006
Bharat Petro Card Promotion 60 Outlets	2005
HDFC Life Insurance 4 Cities	2008
Reliance Life Insurance 7 Cities	2007
Platinaum Promotions	2007
Radio Mirchi Studios last 5 Years till	2010
Wipro Conference at Jaipur 3 Days 4 Times	2007 to 2009
IBM Event and Entertainment 8 Times	2007 to 2009
SAP Branding Handling at IIT Campus Festival 4 Days	2007
Airtel Navratna Event (Part 1), (Part 2) 12 Cities Each	2009 to 2010
HSBC Event	2010
VOLVO Car Lanuch	2008
VOLVO Car Re Design Launch	2009
HDFC Event 8 Conferences at All Over India	2007 to 2010
Jhalak Dikhlaja Sony Press Conference	2007
Coca Cola Minuate Made Launch	2007
Fanta Apple Launch	2009
Coca Cola Leadership Summit	2009 to10
Diversity Meet Coca Cola	2010
Sales Meet Coca Cola	2010
Cadburys Perk Launch	2008
Cadbury Perk Re Launch	2009
Cadburys Mint Launch	2008
Cadburys Bournvita Launch	2009
Cadburys Lil Champs	2009
Dr. Reddy Conference	2008 to 2010 all events
Saffola Rice Launch	2010
Ceat Tyre Launch	2009
MTV Gang on Next Audition	2009
Microsoft Education Event 6 Cities	2007
Discovery Channel School Promotion 18 Cities	2005
Defense Pavillion all Fabrication	2007
Perot Systems Family event for 4000 pax	2007
Bacardi Nights at Delhi Chandigarh, Kanpur	2008 to 2010
Star Plus Yeh Rishta Kya Kehlata Hai Launch at Jaipur	2009
Sab T.V Tedi Baat Press Conference	2010
Radio Mirchi Airtel Marathon	2009 -10
Uninor Dealers Meet at Varanasi and Lucknow	2010

GODREJ Locks Conference at Masuri	2010
Tata Indicom DIL KI AWAAZ Event at Noida	2009
Shibani Kayshap Entertainment Night	2009
Jassi Entertainment Night	2007 and 08
Mika Entaertainment Night	2008
Mohit Chohan Entertainmentnight	2010
Dogs Event at Ansal Plaza	2009
Ansal Plaza Fairy Land Event at 4 Cities	2009
Yamaha Alba Launch	2008
Lancome Stall at Malls	2009
Airtel Canter Activity	2008
Egption Theme for GIP Noida	2008
Etihad Airline Press Meet & Entertainment	2010
Bank of America Entertainment Night	2011
Skoda Prize Event with Seventy Event	2011
Aman Ki Asha Event at Purana Qila	2011
Cartier Event at Polo Ground with 70 Event	2011
Coca Cola Sales Meet at Leela Hotel	2011
Cadburys Oreo Launch 3 Cities	2011
Leighton Company Entertainment Night at Manesar	2011
Leiohton Event Tunnel Blast Entertainment Night at Jammu	2011
HDFC LIFE INS. Event 3 Cities Confrences	2011
Cadbury Bounvita Re Launch at Hayatt Hotel	2011
Artmide Lights Company Press Meet & Entertainment at Italian Embassy 2011	
Joney Walkler (Indian Ocean Band) Night at Five Senses Park	2011
Skoda Prize Event with Seventy Event	2012
Coca Cola Supplier Summit	2012
Cadburys Bournvita Relaunch 2 Citys	2012
Auto expo Harlay Stall with P&I for Seventy Events	2012
Aircel Small City Sales Meet 5 Cities	2012
Aircel Annual Event at Haridwar	2012
Roger Watches Launch at Leela with Seventy Events	2012
MTS Event with g2rams	2012
Haryana Torusim Best of Luck Event at FIICI	2012
Fiana Di Wills Stall for Mall Promotions	2012
Faces Stall for Mall Promotions 2 Cities	2012
Max Bupa Marathon Production and Fabrications with Scoop Brandings	2012
Shell Petroleum Press Confrences Fabrication at F1 Tarck Jaypee Hotel	2012
2 Days Event for Cadburys(MONDLEZ) for Awards and Entertainment Gala night	2012
ET NOW Leaders Awards Fabricate stage and Brandings at Taj Palace	2012
Tata AIA conference at marriot hotel	2013

Tata Aia exhibhition cum conference at delhi	2013
Cadburys perk double launch at two cities	2013
Cadburys choclairs launch in two cities	2013
Parilyament setups ffabrication at delhi for TIMES KNOW	2013
Samsung Galaxy note setups in delhi 15 location at one time	2013
Samsung phone conference setup at park hotel and taj hotel	2013
Rockwell company Exhibitions and conference setups at leela hotel	2013
Vodafone women power of world event at Maurya hotel	2013
Nokia lumia promotions setups in Delhi NCR	2013
National Election Debate for Times know setup	2014
Tata Aia conference at Tivoli garden	2014
Icici Lombard event	2014
ZEE tv reality show set LIL CHAMPS	2014
Hsbc bank evets awards at le maeidian	2015
Icici Lombard events awards at hyatt gurgoan	2015
Times of india set at office primses	2015
Godrej furniture events for 7 days at taj vivanta fridabad with Hotstuff events	2015
Tata Housing family day	2015
Tata housing family day	2016
Axis bank events awards night 2 days at hyatt gurgoan	2016
Asia singing super star set for art director shyam bhatia	2015
Cigna ttk charing zone at airtel marathon	2015/16
Icici Lombard event at leela campenski	2015/ 16
Magus consulting stall setup for smart city at pragati maidan	2016
The vault set at laxmi studio for times of india	2016
Magus consulting 2 stalls at Mumbai exhibition ground	2017
WORKING FOR STAGE DECO (DIVISON OF SCOOP BRAND HOLDINGS)	
AUG 2017 TO MAY 2018	
Hero scooter history exhibitions (multi city)	2017
Hero conference	2017
Haridwar rally event	2017
Chaudhary wedding Hyderabad	2018
Thums up (Re launch) multi city	2018
Monster drink (Re launch) multi city	2018
Jamsen bar stall GRUB FEST	2018
Icici Lombard conclave confrence	2019
Icici Lombard conference	2019
Relience life insurance (policy bazaar)	2019
Cigna ttk event (policy bazaar)	2019
Manipal cigna event (policy bazaar)	2019
Auto expo 2018 (All entrance gate)	2018
Taiwan excilance launch (promenade mall)	2019

Avita stall (pragati maidan 2019)	2019
Godrej annual conference	2019
GSK 3 Days conference at Amritsar Feb -20	2020
Qualification	:
10th& 12 th Standard from CBSE Board Delhi	
Graduation from Delhi University	

- Language Known** : English, Hindi, Punjabi
- Date of Birth** : 7th April, 1974.
- Strengths** : Positive Attitude, Solution Finding.
- Interest** : Sports, & Music.