

## **CURRICULUM VITAE**

### **BINEET KUMAR GAUR**

House No. B/356

Kalyan Kunj, Sector 49- Noida,201301

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#### **CAREER OBJECTIVE:**

To work in a challenging environment and put my potential to the best use for fulfilling organization goals & learning maximum in the process through consistent hard work and determination retaining normal human values.

#### **WORKING EXPERIENCE:**

- **Thomas Cook India Limited-** (Udhyog vihar, Phase 3, Gurgaon)  
Working Since January 2017 till date as Assistant Manager MICE Domestic Operations.
- **HRG dnata International Pvt. Ltd:-** (Park Centra Building, Sect-30 Gurgaon)
- Worked Since November 2011 to December 2016 as Assistant Manager MICE Domestic Operations.
- **Thomas Cook India Limited:-** (Udyog Vihar, phase 3- Gurgaon)
- Worked since January 2007 to July -2011 as a CRE in MICE Operations

#### **NATURE OF JOB:**

- Handling Domestic Operations & contracting in MICE and INBOUND.
- Email & telephonic conversation with clients & vendors.
- Domestic Package costing.
- Logs clearing and File closing
- Tour Leading to various destination in India & Dubai
- Query Negotiations (Hotelier's & Vendors)
- Corporate Group Bookings.
- Car Rental desk as supervisor
- MICE Domestic corporate Groups operated and escorted

#### **ACADEMIC QUALIFICATIONS:**

- B.A from Agra University, Agra IN 2005.
- Passed 12<sup>th</sup> from UP BOARD IN 2002.
- Passed 10<sup>th</sup> from UP BOARD IN 2000.

#### **PROFESSIONAL QUALIFICATION:**

- One year Diploma in Computer with E.com (Electronic commerce) from IGI Computer Center Mathura (U.P)

**SKILLS:**

- **Application Software's:** MS Word, MS PowerPoint, MS Excel, Windows-98, 2003/XP, Photoshop and Internet Applications.

**STRENGTH:**

- Confident, Self Motivated, Aggressive towards work, Ability to work under Pressure.

**PERSONAL DETAILS:**

Father's Name : Sri Mahesh Kumar  
Date of Birth : 20<sup>th</sup> July 1982  
Hobbies : Listening To music & Making friends  
Marital Status : Married  
Nationality : Indian  
Languages Known : Hindi & English  
Current Address- : House No. B/356 Kalyan Kunj Sector 49 Noida

I hereby declare that information given above is true to that best of my Knowledge & belief.

**(BINEET GAUR)**